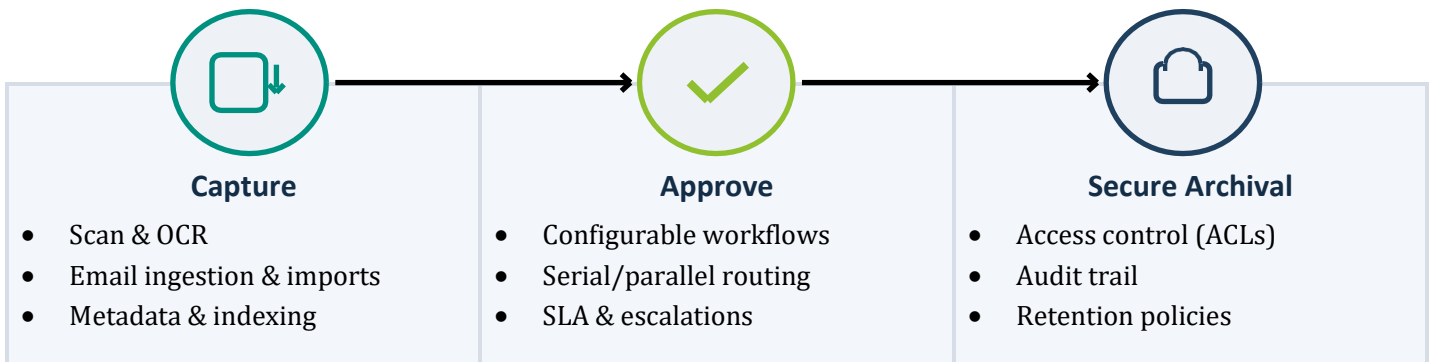


# DocPro DMS

**Digitize. Control. Automate.**

Secure document management and workflow automation for regulated enterprises.



## Common Use Cases

- Contracts & agreements management
- Purchase orders, invoices & supporting documents
- Policy / SOP distribution with version control
- Vendor / customer onboarding documentation
- HR employee files (certificates, appraisals, memos)
- Management notes and approval workflows (CFO / CMC / Board)



Everything you need to run paperless operations across departments.

<b>Smart Capture</b> <ul style="list-style-type: none"><li>• High-speed scanning support</li><li>• OCR for searchable documents</li><li>• Auto-indexing &amp; validation</li></ul>	<b>Search &amp; Retrieval</b> <ul style="list-style-type: none"><li>• Full-text search, Metadata filters</li><li>• Saved searches &amp; favorites</li><li>• 160+ file formats viewer</li></ul>
<b>Collaboration</b> <ul style="list-style-type: none"><li>• Versioning &amp; change history</li><li>• Comments &amp; annotations</li><li>• Controlled sharing (optional)</li></ul>	<b>Workflow Automation</b> <ul style="list-style-type: none"><li>• Serial/parallel routing</li><li>• Approvals, escalations, SLAs</li><li>• Dashboards &amp; MIS reports</li></ul>
<b>Security &amp; Compliance</b> <ul style="list-style-type: none"><li>• Role-based access &amp; audit logs</li><li>• Encryption (in transit / at rest)</li><li>• Retention &amp; archival policies</li></ul>	<b>Integrations</b> <ul style="list-style-type: none"><li>• Email, MS Office, scanners</li><li>• APIs for ERP / line-of-business apps</li><li>• Import/export utilities</li></ul>

### Request a demo

Visit [www.docprodms.com/#demo](http://www.docprodms.com/#demo)

Sales: sales@docprodms.com | +91-9372081709



### Deployment & Governance

- On-premises or cloud deployment
- Role-based access with AD/SSO (optional)
- Audit-ready trail across the lifecycle

**Want a tailored demo for your process?**

Reach us at sales@docprodms.com or +91-9372081709